

Please identify the primary objectives of your organization, and its main beneficiaries.
The main objective of the organization is to advance the mental, physical and spiritual welfare of young people by promoting a scheme of awards and their personal development.

It achieves this objective by:

- (1) providing facilities and other amenities for the benefit of young people outside of school hours;
- (2) organizing activities centred on, and facilitating the achievement of success in, the Duke of Edinburgh awards scheme;
- (3) designing personal development plans; and
- (4) organizing a programme of positive, character-building youth-oriented events and activities.

The main beneficiaries of the organization's programming are young people between the ages of 11 and 18.

Given the young age of our beneficiaries, our organization strives to abide by the Commissioners' Vulnerable Persons Policy. We have a child protection policy in place which addresses requirements for adult supervision, complaint handling, etc. All volunteers interacting with children have undergone criminal record checks. All volunteers have participated in SCARS training.

Please identify the nature of any fundraising activities, projects and programmes that the organization engaged in during the past year. If it does not engage in fundraising, please state how it is financed.

Each section and club meets on a weekly basis throughout the year. The new Monday Junior and Senior Clubs took advantage of after-school amenities such as games, table tennis, music, etc. The Tuesday homework club continues to bring in volunteer tutors to assist with members' academic achievement. The Duke of Edinburgh group trains on a weekly basis on Wednesdays engaging in map work, cycling and training for their expeditions. They supplement this with occasional camping and bicycle excursions on weekends. The participants also engage in supervised volunteer activities ranging from local area clean ups, visits to senior residences and volunteering at the local animal shelter.

The Duke of Edinburgh group continued with their training throughout the summer, including a major long weekend in early August fulfilling the expedition portion of the scheme. This was jointly undertaken with Bermuda Charity Youth Group to save costs.

As to fundraising, members are expected to pay a nominal contribution towards expenses. In addition, they have organized a car wash and several sales of baked goods throughout the year. We have benefited from the generous support of various corporate donors and from many hundreds of volunteer hours by tutors and former soldiers who support the organization's work.

For more details, please see our financial statements.

Please explain how the organization's objectives and aims are of benefit to the public. You may wish to refer to the Guidance on Public Benefit document issued by the Registrar General and Charity Commissioners, which is available at www.charities.gov.bm. In planning our activities for the year, we kept in mind the Commissioners' Public Benefit Guidance.

Our activities provide real benefit to participants. They learn valuable skills, develop academically, volunteer for others and build friendships for life.

Membership is open to all young people between the ages of 11 and 18 without regard to personal background, race, ethnicity, faith, gender or personal circumstances. While members are expected to contribute a nominal fee, this represents a small portion of the organization's income. In addition, we work with those who cannot afford this fee, ranging from spreading the cost over time to a full waiver of the fee. This ensures that those of modest means are not precluded from benefiting.

Most of the organization's activities are undertaken by volunteers. Members of the board of trustees also volunteer their time. Our part-time executive director is the only person who receives remuneration. We are satisfied that this is a necessary expenditure for meeting the organization's objective. The remuneration package is also comparable with other organizations in the charity sector for the amount of time worked. From time to time, we will reimburse volunteers for expenses incurred.

For more details, please see our financial statements.

Is your charity accredited by the Bermuda National Standards Committee? Yes No

If **Yes**, please provide the date of accreditation:

Does the charity have a trading subsidiary? (A trading subsidiary is a company owned and controlled by the charity to trade on its behalf) Yes No

If **Yes**, please provide the name of the subsidiary:

LIST ALL TRUSTEES, DIRECTORS AND OFFICERS OF THE ORGANIZATION

Official Title:	Chairperson and Trustee	
Name:	Janet West	
Street Address:	123 North Street	
Phone No. (W)	(H)111-2222	Emailjw@sample.bm
Official Title:	Secretary and Trustee	
Name:	Frank Dolye	
Street Address:	321 South Street	
Phone No. (W)	(H)222-1111	Emaildc@sample.bm
Official Title	Treasurer and Trustee	
Name	Robert Cox	
Street Address	456 West Street	
Phone No. (W)	(H)333-4444	Emailrc@sample.bm
Official Title	Trustee	
Name	Mark Rich	
Street Address	654 East Street	
Phone No. (W)	(H)444-5555	Emailmr@sample.bm
Official Title	Trustee	
Name	Suzan Rich	
Street Address	654 East Street	
Phone No. (W)	(H)444-5555	Emailsr@sample.bm
Official Title	Executive Director	
Name	Judith Mary	
Street Address	789 Centre Street	
Phone No. (W)	(H)666-7777	Emailjm@sample.bm
Official Title		
Name		
Street Address		
Phone No. (W)	(H)	Email
Official Title		
Name		
Street Address		
Phone No. (W)	(H)	Email
Official Title		
Name		
Street Address		
Phone No. (W)	(H)	Email

In the past 5 years, have any of the organization's **trustees, directors or officers** , whether under the laws of Bermuda or any other jurisdiction:

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|---|-----|--------------------------|----|-------------------------------------|
| a) been charged or convicted of an offence (excluding traffic violations) under any criminal law or other law in force? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| b) been the subject of, or convicted in any regulatory, civil, or other action or proceeding? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| c) been the subject of bankruptcy or receivership proceedings? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| d) been the subject of a court judgement or writ, or failed to satisfy a judgement or writ? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| e) had a business licence or registration refused, suspended or cancelled? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If the answer is YES to any of questions a) to e) above, please provide details (attach a separate sheet if necessary):

GENERAL OBLIGATIONS

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|---|-----|-------------------------------------|----|-------------------------------------|
| a) Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| b) If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at www.charities.gov.bm) | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| c) Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulations 2014? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| d) During the past year, did the charity notify the Registrar General of any changes to the it's trustees, address, or other particulars within 30 days? (section 17 of the Act) | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| e) Are the charity's financial statements for the year to which this Annual Report relates attached? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| f) Have the financial statements been submitted within 6 months of the end of the charity's financial year end? (section 37 of the Act) | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| g) Have the financial statements been signed by the Treasurer and one other officer / trustee? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| h) Has the charity paid the relevant annual fee to the Registrar General? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

If you answered NO to any of questions b) to i) above, or if your charity is not in compliance with any of the requirements of the Charities Act 2014 or the Charities Regulations 2014, please provide an explanation:

There have been no changes to the relevant particulars requiring that the Registrar General be notified.

ANTI-MONEY LAUNDERING & ANTI-TERRORIST FINANCING REPORT

Name of AML/ATF Compliance Officer Robert Cox (see above)

Date of financial year-end for this report 31 September 2015

Has the charity's AML/ATF Compliance Officer received AML/ATF training through the Centre on Philanthropy?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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KNOW YOUR DONORS

Have any donors given more than \$5,000 during the year?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Does the charity have a well established relationship with them?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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In what form is the money being received (cash, cheque, bank transfer)?	Bank transfer	
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Have any public concerns been raised about the donors or their activities?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Has the charity received any unusual or substantial one-off donations?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Are there any conditions attached to such donations?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Have any donations been made on condition that the funds are only to be retained by the charity for a period and then returned to the donor, with the charity retaining the interest?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Have any donations been made on condition that a particular third party be used to apply the funds?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Have any donations been made on condition that the funds be applied for the benefit of particular individuals, either directly or indirectly?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Is there a suggestion that the charity is being used as a conduit to a third party?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Have any donations been made in Bermuda dollars or another currency, with a requirement that they be returned in a different currency?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Have any donations been received from unknown bodies or international sources where financial regulation or the legal framework are not rigorous?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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