

CHARITIES ACT 2014 ANNUAL REPORT FOR CHARITIES

This information is being collected to determine the suitability of registered charities and associated persons for continued registration under the Charities Act 2014. Questions about this Form or the collection of the information can be directed to the Registrar General at the address below, or via email: <u>charityinfo@gov.bm</u> or at tel: 297-7841.

facilities in the interests of social welfare

RETURN THIS FORM TO:	The Registrar Gen	eral								
	Government Adm	inistration E	Building, 1 st	Floor						
	30 Parliament Stre	et	•							
	Hamilton HM 12		En	nail: <u>cha</u>	rityinfo@	gov.bm	<u>l</u>			
1. Name of Organisation Bermuda Youth Charity Cl	lub									
2. Phone number: 555-5555		Fax Numbe 555-6666	er:		,		address: ample.br	n		
3. Address of Organisatic 123 Main Street Hamilton, HM 28	n (street address)									
4. Mailing address (if diff	erent from street a	ddress)								
PO Box 121212 HM BX		·								
5. Registered Charity No. 1092		-	istration Exp licable):	oiry Dat	e (if	7	7. Comp applic	any Regis able): N/2	stration Num A	ber (if
8. Financial year covered	by this Report:	9. Has	this report	been su	bmitted	Y	/es		No	
2014/2015			nin 6 month ncial year-e		charity's			V		
10. Which of the following	categories of chari		-		hose of yc	our orga	inization	? Tick all	that apply.	
The prevention o	r relief of poverty		[]	•	The adva	anceme	nt of spo	ort]
The advancemen	t of education		[•]	•	The adva heritage			arts, cult	ture,	[]
The advancemen	t of religion		[]	•	The adva	anceme	nt of ani	mal welfa	are	
 The advancemen saving of lives 	t of health or the		[]	•		ge, ill-h	ealth, dis	ed becaus sability, fi vantage		 ✓
The advancemen community deve	t of citizenship or lopment		[•]	•	The adva protection			vironmen ent	tal	[]
resolution or reco	t of human rights, o onciliation, or the p cial harmony or equ	romotion		•	forces of	f the Cro ce, fire a	own or o and rescu	ficiency o f the effic ue service	-	
• The provision of	recreational or simi	lar			Other (p	lease sp	pecify)			

Please identify the primary objectives of your organization, and its main beneficiaries. The main objective of the organization is to advance the mental, physical and spiritual welfare of young people by promoting a scheme of awards and their personal development.

It achieves this objective by:

(1) providing facilities and other amenities for the benefit of young people outside of school hours;

(2) organizing activities centred on, and facilitating the achievement of success in, the Duke of Edinburgh awards scheme;

(3) designing personal developent plans; and

(4) organizing a programme of positive, character-building youth-oriented events and activities.

The main beneficiaries of the organization's programming are young people between the ages of 11 and 18.

Given the young age of our beneficiaries, our organization strives to abide by the Commissioners' Vulnerable Persons Policy. We have a child protection policy in place which addresses requirements for adult supervision, complaint handling, etc. All volunteers interacting with children have undergone criminal record checks. All volunteers have participated in SCARS training.

Please identify the nature of any fundraising activities, projects and programmes that the organization engaged in during the past year. If it does not engage in fundraising, please state how it is financed.

Each section and club meets on a weekly basis throughout the year. The new Monday Junior and Senior Clubs took advantage of after-school amenities such as games, table tennis, music, etc. The Tuesday homework club continues to bring in volunteer tutors to assist with members' academic achievement. The Duke of Edinburgh group trains on a weekly basis on Wednesdays engaging in map work, cycling and training for their exepeditions. They supplement this with occasional camping and bicycle excusions on weekends. The participants also engage in supervised volunteer activities ranging from local area clean ups, visits to senior residences and volunteering at the local animal shelter.

The Duke of Edinburgh group continued with their training throughout the summer, including a major long weekend in early August fulfilling the expedition portion of the scheme. This was jointly undertaken with Bermuda Charity Youth Group to save costs.

As to fundraising, members are expected to pay a nominal contribution towards expenses. In addition, they have organized a car wash and several sales of baked goods throughout the year. We have benefited from the generous support of various corporate donors and from many hundreds of volunteer hours by tutors and former soldiers who support the organization's work.

For more details, please see our financial statements.

Please explain how the organization's objectives and aims are of benefit to the public. You may wish to refer to the Guidance on Public Benefit document issued by the Registrar General and Charity Commissioners, which is available at <u>www.charities.gov.bm</u>. In planning our activities for the year, we kept in mind the Commissioners' Public Benefit Guidance.

Our activities provide real benefit to participants. They learn valuable skills, develop academically, volunteer for others and build friendships for life.

Membership is open to all young people between the ages of 11 and 18 without regard to personal background, race, ethnicity, faith, genderal or personal circumstances. While members are expected to contribute a nominal fee, this represents a small portion of the organization's income. In addition, we work with those who cannot afford this fee, ranging from spreading the cost over time to a full waiver of the fee. This ensures that thoses of modest means are not precluded from benefiting.

Most of the organization's activities are undertaken by volunteers. Members of the board of trustees also volunteer their time. Our part-time executive director is the only person who receives remuneration. We are satisfied that this is a necessary expenditure for meeting the organization's objective. The remuneration package is also comparable with other organizations in the charity sector for the amount of time worked. From time to time, we will reimburse volunteers for expenses incurred.

For more details, please see our financial statements.

Is your charity accredited by the Bermuda National Standards Committee?	Yes	[✔]	No	[]
If Yes, please provide the date of accreditation:				
Does the charity have a trading subsidiary? (A trading subsidiary is a company owned and controlled by the charity to trade on its behalf)	Yes		No	 ✓
If Yes , please provide the name of the subsidiary:				

LIST ALL TRUSTEES	, DIRECTORS AND OFFICERS OF THE ORGANI	ZATION	
Official Title:	Chairperson and Trustee		-
Name:	Janet West		
Street Address:	123 North Street		
Phone No. (W)	(H)111-2222	Emailjw@sample.bm	
Official Title:	Secretary and Trustee		
Name:	Frank Dolye		
Street Address:	321 South Street		
Phone No. (W)	(H)222-1111	Emaildc@sample.bm	
Official Title	Treasurer and Trustee		
Name	Robert Cox		
Street Address	456 West Street		
Phone No. (W)	(H)333-4444	Emailrc@sample.bm	
Official Title	Trustee		
Name	Mark Rich		
Street Address	654 East Street		
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Phone No. (W)	(H)444-5555	Emailmr@sample.bm	
Official Title	Trustee		
Name	Suzan Rich		
Street Address	654 East Street		
Phone No. (W)	(H)444-5555	Emailsr@sample.bm	
Official Title	Executive Director		
Name Street Address	Judith Mary 789 Centre Street		
Street Address	789 Centre Street		
Phone No. (W)	(H)666-7777	Emailjm@sample.bm	
Official Title	(1)000-7777	Lindijinë sampic.om	
Name			
Street Address			
Street Address			
Phone No. (W)	(Н)	Email	
Official Title			
Name			
Street Address			
Phone No. (W)	(H)	Email	
Official Title			
Name			
Street Address			
Phone No. (W)	(H)	Email	
Official Title		· · · · · ·	
Name			
Street Address			
Phone No. (W)	(H)	Email	

In the past 5	years,	have an	y of the	e orga	nizatio	n's t i	rustee	es, di	irect	ors or	officers	, whether	under the	laws	of Ber	muda or ar	ıy ot	ner
jurisdiction:																		
、 .				<i>,</i>		,					,		.,					

a)	been charged or convicted of an offence (excluding traffic violations) under any criminal law or other law in force?	Yes		No	
b)	been the subject of, or convicted in any regulatory, civil, or other action or proceeding?	Yes		No	 Image: A start of the start of
c)	been the subject of bankruptcy or receivership proceedings?	Yes	[]	No	 Image: A start of the start of
d)	been the subject of a court judgement or writ, or failed to satisfy a judgement or writ?	Yes		No	 Image: A start of the start of
e)	had a business licence or registration refused, suspended or cancelled?	Yes	[]	No	[🖌]

If the answer is YES to any of questions a) to e) above, please provide details (attach a separate sheet if necessary):

GENERAL OBLIGATIONS

a)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health?	Yes	[•]	No	[]
b)	If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at <u>www.charities.gov.bm</u>)	Yes	[•]	No	
c)	Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulations 2014?	Yes	 ✓ 	No	
d)	During the past year, did the charity notify the Registrar General of any changes to the it's trustees, address, or other particulars within 30 days? (section 17 of the Act)	Yes	[]	No	 Image: A start of the start of
e)	Are the charity's financial statements for the year to which this Annual Report relates attached?	Yes	 ✓ 	No	
f)	Have the financial statements been submitted within 6 months of the end of the charity's financial year end? (section 37 of the Act)	Yes	 ✓ 	No	[]
g)	Have the financial statements been signed by the Treasurer and one other officer / trustee?	Yes	[~]	No	
h)	Has the charity paid the relevant annual fee to the Registrar General?	Yes	[No	

If you answered NO to any of questions b) to i) above, or if your charity is not in compliance with any of the requirements of the Charities Act 2014 or the Charities Regulations 2014, please provde an explanation: There have been no changes to the relevant particulars requiring that the Registrar General be notified.

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ANTI-MONEY LAUNDERING & ANTI-TERRORIST FINANCING REPORT				
Name of AML/ATF Compliance Officer Robert Cox (see above)				
Date of financial year-end for this report	31 Septem	her 2015		
Has the charity's AML/ATF Compliance Officer received AML/ATF training through the Centre	Yes	1 1	No	
on Philanthropy?	105			[]]
KNOW YOUR DONORS				
Have any donors given more than \$5,000 during the year?	Yes	 ✓ 	No	[]
Does the charity have a well established relationship with them?	Yes	[/]	No	
In what form is the money being received (cash, cheque, bank transfer)?	Bank tran	sfer	•	
Have any public concerns been raised about the donors or their activities?	Yes	[]	No	[~]
Has the charity received any unusual or substantial one-off donations?	Yes		No	[•]
Are there any conditions attached to such donations?	Yes	[]	No	[~]
Have any donations been made on condition that the funds are only to be retained by the	Yes		No	 //
charity for a period and then returned to the donor, with the charity retaining the interest?		1]		[•]
Have any donations been made on condition that a particular third party be used to apply the funds?	Yes		No	[~]
Have any donations been made on condition that the funds be applied for the benefit of particular individuals, either directly or indirectly?	Yes	[]	No	 ✓
Is there a suggestion that the charity is being used as a conduit to a third party?	Yes		No	 ✓
Have any donations been made in Bermuda dollars or another currency, with a requirement	Yes		No	
that they be returned in a different currency?		1]		[♥]
Have any donations been received from unknown bodies or international sources where	Yes		No	 //
financial regulation or the legal framework are not rigorous?		1]		1- 1

KNOW YOUR PARTNERS				
Does the charity work with any partners or agents in carrying out its objectives?	Yes	[🖌]	No	
If the charity has partners or agents, does the charity have influence or control over them?	Yes		No]
If the charity has partners or agents, does it have a long relationship with them?	Yes	[🖌]	No	
If the charity has partners or agents, do any of these operate in territories or areas known for terrorism or other criminal activity?	Yes		No	✓]

KNOW YOUR BENEFICIARIES				
Does the charity know how its beneficiaries use the funds or other resources provided to them?	Yes	[No]
Are most of the charity's beneficiaries located outside of Bermuda?	Yes		No	/]
Has the charity received any unusual requests from its beneficiaries?	Yes	[🖌	No	/]
Are any of the charity's beneficiaries located in territories or areas that are known for terrorism or other criminal activity?	Yes	[No	 ✔]
Are any of the charity's beneficiaries located in territories or areas that are subject to sanctions by the Government of Bermuda?	Yes	[No	 ✓
COMMENTS				
COMMENTS				

I hereby certify that the particulars contained in this Annual Report, which is submitted under the requirements of sections 38 and 47 of the Charities Act 2014, are true and correct to the best of my knowledge and belief.

24 January 2016

Frank Doyle

Print Name

Signature

Secretary and Trustee

Title in organisation

Date