

CHARITIES ACT 2014 ANNUAL REPORT FOR CHARITIES

 This information is being collected to determine the suitability of registered charities and associated persons for continued registration under the Charities Act 2014. Questions about this Form or the collection of the information can be directed to the Registrar General at the address below, or via email: charityinfo@gov.bm or at tel: 297-7841.

 RETURN THIS FORM TO: The Registrar General

 Government Administration Building, 1st Floor

 30 Parliament Street

 Hamilton HM 12
 Email: charityinfo@gov.bm

 1. Name of Organisation

2. Phone number:	Fax Number:	Email address:

3. Address of Organisation (street address)

4.	Mailing address (if different from street address)

5. Registered Charity No.	6. Registration Expiry Date (if applicable):	7. Company Registration Number (if applicable):
8. Financial year covered by this Report:	 Has this report been submitted within 6 months of the charity's financial year-end? 	Yes No

10. Which of the following categories of charitable purposes best describe those of your organization? Tick all that apply.

٠	The prevention or relief of poverty	•	The advancement of sport	
•	The advancement of education	•	The advancement of the arts, culture, heritage or science	
•	The advancement of religion	•	The advancement of animal welfare	
•	The advancement of health or the saving of lives	•	The relief of those in need because of youth, age, ill-health, disability, financial hardship or other disadvantage	
•	The advancement of citizenship or community development	•	The advancement of environmental protection or improvement	
•	The advancement of human rights, conflict resolution or reconciliation, or the promotion of religious or racial harmony or equality and diversity	•	The promotion of the efficiency of the armed forces of the Crown or of the efficiency of the police, fire and rescue services or ambulance services	
•	The provision of recreational or similar facilities in the interests of social welfare		Other (please specify)	

Please identify the primary	y objectives of you	r organization,	and its main	beneficiaries.
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Please identify the nature of any fundraising activities, projects and programmes that the organization engaged in during the past year. If it does not engage in fundraising, please state how it is financed.

Please explain how the organization's objectives and aims are of benefit to the public.	You may wish to refer to the Guidance on
Public Benefit document issued by the Registrar General and Charity Commissioners, w	which is available at <u>www.charities.gov.bm</u> .

Is your charity accredited by the Bermuda National Standards Committee?	Yes	No	
If Yes, please provide the date of accreditation:			
Does the charity have a trading subsidiary? (A trading subsidiary is a company owned and controlled by the charity to trade on its behalf)	Yes	No	
If Yes , please provide the name of the subsidiary:			

LIST ALL TRUSTEES, I	DIRECTORS AND OFFICERS OF THE ORGANI	ZATION	
Official Title:			
Name:			
Street Address:			
Phone No. (W)	(H)	Email	
Official Title:			
Name:			
Street Address:			
Phone No. (W)	(H)	Email	
Official Title			
Name			
Street Address			
Phone No. (W)	(H)	Email	
Official Title			
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Phone No. (W)	(H)	Email	
Official Title			
Name			
Street Address			
Phone No. (W)	(H)	Email	
Official Title			
Name			
Street Address			
Phone No. (W)	(H)	Email	

	e past 5 years, have any of the organization's trustees, directors or officers , whether u iction:	under the la	aws of Berr	nuda or a	ny other
a)	been charged or convicted of an offence (excluding traffic violations)	Yes		No	
b)		Yes		No	
c)		Yes		No	
d)	been the subject of a court judgement or writ, or failed to satisfy a judgement or writ?	Yes		No	
e)	had a business licence or registration refused, suspended or cancelled?	Yes		No	
If the	answer is YES to any of questions a) to e) above, please provide details (attach a sep	barate shee	et if necess	ary):	
GENE	RAL OBLIGATIONS				
a)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health?	Yes		No	
a) b)	Does the organization work with persons who are considered vulnerable because of	Yes		No No	
,	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities	Yes			
b)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at <u>www.charities.gov.bm</u>) Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities	Yes		No	
b) c)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at <u>www.charities.gov.bm</u>) Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulations 2014? During the past year, did the charity notify the Registrar General of any changes to	Yes Yes		No	
b) c) d)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at <u>www.charities.gov.bm</u>) Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulations 2014? During the past year, did the charity notify the Registrar General of any changes to the it's trustees, address, or other particulars within 30 days? (section 17 of the Act) Are the charity's financial statements for the year to which this Annual Report	Yes Yes Yes		No No	
b) c) d) e)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at <u>www.charities.gov.bm</u>) Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulations 2014? During the past year, did the charity notify the Registrar General of any changes to the it's trustees, address, or other particulars within 30 days? (section 17 of the Act) Are the charity's financial statements for the year to which this Annual Report relates attached? Have the financial statements been submitted within 6 months of the end of the	Yes Yes Yes		No No No	
b) c) d) e) f)	Does the organization work with persons who are considered vulnerable because of their age, physical or mental ability, or ill health? If you answered Yes to question a), are you in compliance with the Vulnerable Persons Policy Document that has been issued by the Registrar General and Charities Commissioners for charities? (available at <u>www.charities.gov.bm</u>) Is your charity in compliance with the Anti-Money Laundering and Anti-Terrorist Financing obligations for charities under the Charities Act 2014 and the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulations 2014? During the past year, did the charity notify the Registrar General of any changes to the it's trustees, address, or other particulars within 30 days? (section 17 of the Act) Are the charity's financial statements for the year to which this Annual Report relates attached? Have the financial statements been submitted within 6 months of the end of the charity's financial year end? (section 37 of the Act) Have the financial statements been signed by the Treasurer and one other officer /	Yes Yes Yes Yes Yes		No No No No	

If you answered NO to any of questions b) to i) above, or if your charity is not in compliance with any of the requirements of the Charities Act 2014 or the Charities Regulations 2014, please provde an explanation:

ANTI-MONEY LAUNDERING & ANTI-TERRORIST FINANCING REPORT			
Name of AML/ATF Compliance Officer			
Date of financial year-end for this report			
Has the charity's AML/ATF Compliance Officer received AML/ATF training through the Centre	Yes	No	
on Philanthropy?			
KNOW YOUR DONORS			
Have any donors given more than \$5,000 during the year?	Yes	No	
Does the charity have a well established relationship with them?	Yes	No	
In what form is the money being received (cash, cheque, bank transfer)?		1	
Have any public concerns been raised about the donors or their activities?	Yes	No	
Has the charity received any unusual or substantial one-off donations?	Yes	No	
Are there any conditions attached to such donations?	Yes	No	
Have any donations been made on condition that the funds are only to be retained by the	Yes	No	
charity for a period and then returned to the donor, with the charity retaining the interest?			
Have any donations been made on condition that a particular third party be used to apply the funds?	Yes	No	
Have any donations been made on condition that the funds be applied for the benefit of	Yes	No	
particular individuals, either directly or indirectly?			
Is there a suggestion that the charity is being used as a conduit to a third party?	Yes	No	
Have any donations been made in Bermuda dollars or another currency, with a requirement	Yes	No	
that they be returned in a different currency?			
Have any donations been received from unknown bodies or international sources where	Yes	No	
financial regulation or the legal framework are not rigorous?			

KNOW YOUR PARTNERS			
Does the charity work with any partners or agents in carrying out its objectives?	Yes	No	
If the charity has partners or agents, does the charity have influence or control over them?	Yes	No	
If the charity has partners or agents, does it have a long relationship with them?	Yes	No	
If the charity has partners or agents, do any of these operate in territories or areas known for terrorism or other criminal activity?	Yes	No	

KNOW YOUR BENEFICIARIES			
Does the charity know how its beneficiaries use the funds or other resources provided to them?	Yes	No	
Are most of the charity's beneficiaries located outside of Bermuda?	Yes	No	
Has the charity received any unusual requests from its beneficiaries?	Yes	No	
Are any of the charity's beneficiaries located in territories or areas that are known for terrorism or other criminal activity?	Yes	No	
Are any of the charity's beneficiaries located in territories or areas that are subject to sanctions by the Government of Bermuda?	Yes	No	
COMMENTS			

I hereby certify that the particulars contained in this Annual Report, which is submitted under the requirements of sections 38 and 47 of the Charities Act 2014, are true and correct to the best of my knowledge and belief.

Signature

Date

Print Name

Title in organisation